



## **NELA Board Member Volunteer | Position Description**

### **About the role**

- Would suit candidates with legal industry or student experience and prior experience or interest in an executive role.
- Contribute to NELA's environment of unity, inclusivity, integrity, courage and fellowship to meet its objectives.
- Attractive opportunity for professionals or students looking for volunteer experience with Australia's premier non-profit community organisation focused on advancing environmental law.

### **The Role**

The role involves supporting NELA and its overall mission. The Board Member assists the organisation towards meeting its vision, mission and objectives.

The Board Member facilitates the continued development of an impact-focused, professional and efficient organisation.

The role involves contributing to Board Meetings and undertaking events or initiatives as part of the Board and NELA Portfolio Subcommittees.

The role requires understanding of and adherence to director's duties and responsibilities.

### **Specific responsibilities include:**

- Attending Board meetings.
- Be actively involved in NELA Portfolio Subcommittees as a member of the Board.
- Plan the short-term and long-term goals of NELA in collaboration with the Board.
- Assist in steering NELA advocacy work, events, projects, public messaging and activities.

### **Skills Required**

This role would suit candidates who possess the following transferable skills:

- Legal industry or student background.
- Experience or interest in management decision making (finance, organisation, marketing, operations).
- Experience or interest in building consensus and relationships among association members, executives, stakeholders, and the legal industry.
- Proven management and negotiation skills, or capacity to develop them.
- Ability to inspire confidence and to build trust.
- Ability to work under pressure, plan personal workload effectively, and delegate.

### **Time commitment and application**

For the successful applicant a commitment to NELA's objectives is essential. You are expected to volunteer, on average, 2-3 hours of your time per week.

### **Term of appointment**

From the date of appointment to the Annual General Meeting.

### **How to apply**

Please submit a CV and 1-page cover letter addressing your suitability in line with the position description to [president@nela.org.au](mailto:president@nela.org.au) by **midnight AWST Thursday 30 June 2022**.

### **About NELA**

NELA is a peak body for advancing Australian environmental law. NELA brings together professionals in environment and resources law and related disciplines. We are a national, not-for-profit, volunteer-run organisation.

We endeavour to promote the understanding of the role of environmental law in regulating and managing the conservation and usage of the environment.

We have members and event attendees from all walks of life, including students, State and Federal public servants, lawyers, engineers, local government officers, academics, librarians, town planners, environmental consultants, architects, and people from many other disciplines.

To achieve its purpose, NELA:

1. Provides a forum for and otherwise assists the discussion, consideration and advancement of environmental law across the legal profession and wider community.
2. Makes recommendations and submissions on matters of environmental law in Australia.
3. Convenes and holds seminars, lectures and conferences.